



MEMBER CODE OF CONDUCT

This Code of Conduct applies to all Mount Maunganui Amateur Swimming Club (MMASC) members. It outlines the expected behaviour of all members and extends to parents/caregivers of members under 18 years of age.

All members are to abide by this Code of Conduct within the context of their MMASC activities, such that they represent themselves, their whānau/families and the Club to the highest standard at all times.

MMASC members are required to:

- Be fair, considerate and honest in all dealings with others, including teammates, coaches, managers, other swimmers, officials, parents/caregivers and helpers.
- Not engage in any form of abuse, harassment, bullying or discrimination towards others.
- Act in a way at all times that upholds the valued reputation of MMASC, its stakeholders, sponsors, potential sponsors and partners.
- Be a positive role model.
- Not provide comment to any media on behalf of the Club.

Breaches of this Code of Conduct

Should there be a potential breach of this Code of Conduct, the Board will initiate an investigation, and the process outlined below will be followed:

- The member and, where the member is under 18, their parents/caregivers, will be advised of the potential breach in writing by the Board.
- The member (parents/caregivers) will have the opportunity to seek independent advice and to respond to the notice of the potential breach in a format agreed to by the member (parents/caregivers) and the Board.
- The Board will determine if a breach of the Code has occurred.

Where a breach of the Code has been determined to have occurred, disciplinary action may be taken by the Board. Such action will vary depending on the nature of the breach.

Reporting a potential breach of this Code of Conduct

If you believe a potential breach of this Code of Conduct has occurred, then:

- If you are under 18, you are advised to discuss this with your parent/caregiver or a trusted adult.
- If you are over 18, you are encouraged to discuss this with a MMASC Board member.

The Board will respect any request for anonymity.

I hereby agree to this Code of Conduct:

MEMBER	SIGNATURE	DATE
.....		
PARENT/GUARDIAN (if member is under 18 years)	SIGNATURE	DATE
.....		



MEMBERSHIP TERMS AND CONDITIONS

FEES AND MEMBERSHIP

Squad fees

Squad fees are payable in advance and upon receipt of the invoice. A late penalty of 10% may apply if monthly fees are not paid when due. The Club reserves the right to suspend membership if squad fees are in arrears. Queries re payment should be directed via email to the Club Administrator, mtswimrecorder@gmail.com.

Club membership fee

All swimmers (with the exception of the Water Polo Squad) are required to pay an annual club membership fee upon joining the Club. The membership fee covers the period 1 July to 30 June and includes the swimmer's registration with Swimming New Zealand and Swimming Bay of Plenty. It also entitles the swimmer to participate in activities such as Club Championships and BOP Relays.

Cancellation of membership

Four (4) weeks' notice is required for any cancellation of membership. Notice of cancellation should be emailed to the Club Administrator at mtswimrecorder@gmail.com. All outstanding fees must be paid before cancellation will be accepted, and any club trophies/awards must be handed directly to the Club Administrator.

Transferring to or from another club

If you are a swimmer registered with Swimming New Zealand and wish to transfer to or from another club, please contact our Club Administrator at mtswimrecorder@gmail.com.

INJURY OR ILLNESS

Where a major injury or illness prevents your child from swimming, please inform the Club Administrator as soon as possible, mtswimrecorder@gmail.com.

SQUAD TRAINING

Training times

Squad training times are subject to change at any time. Members will be notified by email in advance of any changes to squad training times, e.g. during school holidays.

No squad training is held on a public holiday unless otherwise advised.

From time to time, swimmers need to change squads as they progress through the Club. The coach will advise parents/caregivers and the swimmer when another squad would better fit the swimmer's training requirements.

Dryland warm-up and stretching

Dryland warm-up and stretching are a critical component of any swim-training programme. These are incorporated into each training session.

POOL DECK ETIQUETTE

Baywave policy is that swimmers should use the changing rooms provided and not change into or out of their togs poolside.

Parents/caregivers are welcome to watch training sessions from the grandstand area. Please do not sit at the end of the training lanes.

Please do not come to the edge of the pool during training to talk to your child or the coach unless it is urgent. This is distracting for the swimmers and also makes it difficult for the coach to do his/her job.

Parents/caregivers and swimmers are requested to clear the pool deck as quickly as possible after their training session. This is to minimise disruption and distraction for the coach and the swimmers in the next training session.

For privacy reasons, parents/caregivers may not video their swimmer during training unless this has been approved in advance by the coach.

SWIM APPAREL AND EQUIPMENT

Swimmers are encouraged to wear Mount Maunganui Swimming Club swim caps during training. These are available for purchase. Please email the Club Administrator, mtswimrecorder@gmail.com.

Appropriate swim apparel is swim briefs or jammers for boys and one-piece swimsuits for girls.

All equipment should be brought to each training session: drink bottle, goggles, board, fins, cap, etc.

Personal equipment may be stored in Baywave's high-user group room under the stairs. Any equipment stored is done so at the swimmer's own risk and the Club takes no responsibility for missing gear.

Swimmers are expected to collect all gear at the end of their session. Any personal gear left on the pool deck will be placed in lost property.

COMMUNICATIONS

With the coaches

Our coaches are happy to discuss swimmers' progress with parents/caregivers. However, we ask that parents/caregivers refrain from interrupting the coaches during training sessions. This is distracting for the swimmers and compromises the coaching for all swimmers.

Parents/caregivers wishing to talk to the coaches should wait until the session is over, arrange a suitable time with the coach for a chat or make an appointment to discuss training progress and goals, etc.

General queries

General queries should be emailed to the Club Administrator, mtswimrecorder@gmail.com.

Please also check out the Club's website <https://mtmaunganuiswimclub.org.nz> and our Facebook page.